

Infant Room Welcome Letter

We would like to welcome you and thank you for allowing us to provide quality child care for your child. We would like to be partners with you in the care and development of your child. Daily activities in this class allow the children to explore and learn in a safe, loving and nurturing atmosphere. We expose the children to variety of multisensory activities as they develop at their own pace.

Activities such as singing, reading stories, and playing are developmentally appropriate activities that we do to help stimulate fine and gross motor skills. We treat each child as an individual and monitor individual routines each day. We understand that a structured environment is important to a growing child.

Upon arrival to the Academy, your child will need the following:

2 changes of clothing
Box of wipes
Diapers
Lotions
Ointments & Orajel
Small Blanket & Crib Sheet

Bottles and Feedings:

All bottles and caps must be labeled with the child's name. We will provide whole milk and also Enfamil Iron Fortified Infant Formula. We also provide Iron Fortified Cereal; Rice, Mixed, and Oatmeal. For the infants that are beginning to eat infant food, we will supply the fruits and vegetables that you request. When your infant is ready to be introduced to table food, we will work together to be sure that we provide a tasteful and healthy meal for your growing infant. Please feel free to bring any food that you are comfortable with for your child.

Belongings and Diaper Bags:

Each child has a cubbie labeled with their name for their personal items and diaper bags, coats, etc.

Medications, Ointments, Creams, and Sunscreen:

We will need a doctor's note or a parent authorization medicine form to administer medication to your child. We cannot give over-the-counter medication without a doctor's note or written parent authorization, including Tylenol. We are now required to get a medication form to administer ointments, creams, and sunscreen. Ask your child's teacher for the necessary form.

Older children and Parents in the classroom:

Because of unintentional hazards to our infants, older children are not allowed in the area where the infants are resting or playing. We also ask parents not to walk on the carpet area with their street shoes on because so many things can be tracked in off our shoes onto the carpet.

Sleeping:

All babies will be put to sleep on their back until at least 12 months of age. This is in accordance with our safe sleep policy.

Pacifiers:

If your child uses a pacifier, it would help tremendously to keep it on a “paci-clip”. This helps us keep up with it and also helps keep it from ending up on the floor.

Diapers and wipes:

Diapers and wipes are provided by the parents. You can bring in a large bag and we will keep you posted on when your counts get low. You can bring them in daily and if you choose to bring them in daily, please make sure you supply enough for your infant to be changed at least every 2 hours.

Pictures:

Please bring in pictures of your family so we can put them up around the room for your infant to look at. This includes family pets and your extended family.

Remember, if you have any questions at all, just ask! Also, we may call you at times when we have questions or comments regarding your little one - so if you get a call from us, don't panic! We may just be curious about something or have something interesting to tell you about your child! We have an open door policy here. The more communication between us, the better!

And again, *Thank you* for allowing us to care for your little one.